

LICENSING ACT 2003 PREMISES LICENCE

Premises licence number	248975
Granted	12/10/2020
Latest version	Correction Issued 14/10/2020

Part 1 - Premises details

Name and address of premises
The Loft 1 New Street, Manchester, M40 8AW

Licensable activities authorised by the licence
<ol style="list-style-type: none"> 1. The sale by retail of alcohol*. 2. The provision of regulated entertainment, limited to: Performance of plays; Exhibition of films; Live music; Recorded music; Performances of dance; Anything similar to live music, recorded music or the performance of dance. 3. The provision of late night refreshment. <p>* All references in this licence to "sale of alcohol" are to sale by retail.</p>

The times the licence authorises the carrying out of licensable activities

Sale by retail of alcohol							
Standard timings							
Day	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Start	1200	1200	1200	1200	1200	1200	1200
Finish	2300	2300	2300	2300	0400	0400	2300
The sale of alcohol is licensed for consumption on the premises only.							
Seasonal variations and Non-standard Timings:							
From the start of permitted hours on New Year's Eve to the end of permitted hours on New Year's Day.							

Performance of plays; Exhibition of films; Live music; Recorded music; Performances of dance; Anything similar to live music, recorded music or the performance of dance							
Standard timings							
Day	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Start	1200	1200	1200	1200	1200	1200	1200
Finish	0000	0000	0000	0000	0500	0500	0000
Licensed to take place indoors only.							
Seasonal variations and Non-standard Timings:							
From the start of permitted hours on New Year's Eve to the end of permitted hours on New Year's Day.							

Provision of late night refreshment							
Standard timings							
Day	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Start	2300	2300	2300	2300	2300	2300	2300
Finish	0000	0000	0000	0000	0500	0500	0000
Licensed to take place indoors only.							
Seasonal variations and Non-standard Timings:							
From the start of permitted hours on New Year's Eve to the end of permitted hours on New Year's Day.							

Hours premises are open to the public							
Standard timings							
Day	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Start	1200	1200	1200	1200	1200	1200	1200
Finish	0000	0000	0000	0000	0500	0500	0000
Seasonal variations and Non-standard Timings:							
From the start of permitted hours on New Year's Eve to the end of permitted hours on New Year's Day.							

Part 2

Details of premises licence holder	
Name:	Animal Crossing Music Ltd
Address:	303 The Pill Box, 115 Coventry Road, London, E2 6GH
Registered number:	11368411

Details of designated premises supervisor where the premises licence authorises for the supply of alcohol	
Name:	Oliver Keenan-Ryder
Address:	[REDACTED]
Personal Licence number:	[REDACTED]
Issuing Authority:	Salford City Council

Annex 1 – Mandatory conditions	
<p>Door Supervisors</p> <p>1. Only individuals licensed by the Security Industry Authority shall be used at the premises to undertake security activities, which include guarding against: -</p> <ul style="list-style-type: none"> (a) Unauthorised access or occupation (e.g. through door supervision), (b) Outbreaks of disorder, or (c) Damage, <p>unless otherwise entitled by virtue of section 4 of the Private Security Industry Act 2001 to carry out such activities.</p> <p>Supply of alcohol</p> <p>2. No supply of alcohol may be made under this premises licence:</p> <ul style="list-style-type: none"> (a) At a time when there is no designated premises supervisor in respect of the premises licence or, (b) At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended. <p>3. Every retail sale or supply of alcohol made under this licence must be made or authorised by a person who holds a personal licence.</p> <p>4. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.</p>	

- (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either –
 - (a) a holographic mark, or
 - (b) an ultraviolet feature.

- 5. (1) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price, which is less than the permitted price.
- (2) For the purposes of the condition set out in (1) above–
 - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979
 - (b) “permitted price” is the price found by applying the formula–

$$P = D + (D \times V)$$

where –

- (i) P is the permitted price,
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence –
 - (i) the holder of the premises licence,
 - (ii) the designated premises supervisor (if any) in respect of such a licence, or
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.
- (3) Where the permitted price given by paragraph (2)(b) would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
- (4) (a) Sub-paragraph (4)(b) applies where the permitted price given by paragraph (2)(b) on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.
- (b) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

- 6. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
- (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises –
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to –

- (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
- (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
- (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
- (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
- (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamourise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
- (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

7. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

8. The responsible person must ensure that –

- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures –
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;
- (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold the customer is made aware that these measures are available.

For the purposes of conditions 6, 7 and 8 above, a responsible person in relation to a licensed premises means the holder of the premise licence in respect of the premises, the designated premises supervisor (if any) or any individual aged 18 or over who is authorised by either the licence holder or designated premises supervisor. For premises with a club premises certificate, any member or officer of the club present on the premises in a capacity that which enables him to prevent the supply of alcohol.

Exhibition of films

9. The admission of children under the age of 18 to film exhibitions permitted under the terms of this certificate shall be restricted in accordance with any recommendations made:
- (a) by the British Board of Film Classification (BBFC) where the film has been classified by that Board, or
 - (b) by the Licensing Authority where no classification certificate has been granted by the BBFC, or where the licensing authority has notified the club which holds the certificate that section 20 (3) (b) (74 (3)(b) for clubs) of the Licensing Act 2003 applies to the film.

Annex 2 – Conditions consistent with the operating schedule

1. CCTV will be provided in the form of a recordable system, capable of providing pictures of evidential quality in all lighting conditions, particularly head and shoulders recognition.
2. Cameras shall encompass all ingress and egress to the premises, fire exits and all areas where the sale / supply of alcohol occurs. The Premises Licence holder must ensure at all times a DPS or appointed member of staff is capable and competent at downloading CCTV footage in a recordable format on to DVD for officers of Responsible Authorities.
3. Equipment must be maintained in good working order and be correctly time and date stamped. Any hard drive system used must be capable of retaining images for a minimum of 31 days on a roll-over basis.
4. A staff member who is conversant with the operation of the CCTV system shall be present on the premises at all times when they are open to the public and must be able to produce/download/burn CCTV images upon request by a Police Officer or an Authorised Officer of the Licensing Authority.
5. An Incident Log (which may be electronically recorded) shall be kept at the premises for at least six months, and made available on request to GMP or an Authorised Officer of the Licensing Authority.
6. All drinks shall only be sold in a container made from non-splintering plastic, paper or shatterproof glass during any dance or DJ-led events.
7. Door Staff to be engaged at the premises from 60 minutes before opening until 30 minutes after close whenever the premises are open beyond midnight. The number of door staff shall be such as is determined by a risk assessment by management each day, at the ratio of 1:100.
8. When employed at the premises, all door staff will wear high-visibility jackets, both when inside and outside the premises for DJ-led events, and outside only for private, corporate and/or brand-led events.
9. The Drugs Policy will be agreed by the Licensing & Out of Hours Team and attached to this Licence.
10. Any person who appears to be drunk shall not be permitted to enter the premises.
11. All fire-fighting equipment shall be maintained in accordance with the necessary certification and maintenance requirements.
12. Public Liability Insurance shall be maintained in respect of the premises.
13. Prior to opening to the public, the premises will be available for inspection by Greater Manchester Fire Authority.
14. An adequate fire detection service and appropriate emergency lighting system are to be installed at the premises.
15. Staff shall make regular checks of the toilet facilities.
16. The premises shall have a comprehensive emergency procedure, and Management shall ensure that all staff are fully trained in the safe handling of emergencies.
17. The Dispersal Policy agreed by the Licensing & Out of Hours Team is attached to this Licence and is a Condition of the Premises Licence.
18. A Noise Limiter will be fitted and set at a level as agreed with Environmental Health.
19. No noise shall emanate from the premises, nor vibration be transmitted through the structure of the premises, which gives rise to a public nuisance.
20. All doors and windows shall remain closed during regulated entertainment except for access and egress or in case of emergency.
21. Notices shall be placed at the exits to the premises asking customers to leave the premises quickly and quietly.
22. There shall be no disposal of glassware or containers outside the premises between 22:00 and 07:00.
23. The Smoking Policy agreed by the Licensing & Out of Hours Team is attached to this Licence and is a Condition of the Premises Licence.

24. The area outside the premises will be kept clean and tidy, and staff will tidy away any litter at the conclusion of trading.
25. There shall be regular and adequate refuse collections from the premises.
26. Local taxi numbers shall be made available for customers, to assist in procuring a taxi.
27. Adequate rubbish bins will be placed outside of the premises and cleared away when the premises close.
28. No under 18's will be permitted on the premises after 21:00.
29. The Challenge 25 Policy shall be implemented in full and appropriate identification shall be sought from any person who appeared under the age of 25. The only acceptable forms of identification shall be passport, photo driving licence and those carrying the PASS logo.
30. Staff training shall include the Challenge 25 policy and its operation. The training shall be given to a new member of staff before they commence employment, and all staff will be retrained at least annually.
31. Notices shall be displayed inside the premises warning that it is illegal to purchase – or attempt to purchase – alcohol under the age of 18.

Annex 3 – Conditions attached after hearing by the licensing authority

1. When operating the Challenge 25 Scheme, in addition to the appropriate ID's stated on the application, a UK forces warrant card is also acceptable ID and also that the PASS card must bear a hologram.
2. The signage referred to on the application shall also include a statement that a Challenge 25 Scheme is in operation.
3. A refusals record must be kept at the premises which details all refusals to sell alcohol. This record must include the date and time of the incident, a description of the customer, the name of the staff member who refused the sale, and the reason the sale was refused. All entries must be made within 24 hours of the refusal. The record must be made available for inspection and copying within a reasonable time of a request by an officer of a Responsible Authority.
4. All staff authorised to sell alcohol shall be trained in:
 - a. The prevention of underage sales of alcohol
 - b. The prevention of proxy purchases of alcohol
 - c. Maintenance of the refusals log
 - d. Where till prompts are installed, how to enter sales correctly on the tills so the prompts show as appropriate
 - e. How to refuse service.
5. Training must include evidence that the trainee has gained knowledge and understanding of the training, which may consist of a test or quiz, completed and signed by the trainee. Documented records of training completed shall be kept for each member of staff. Training records shall be made available for inspection upon request by a police officer or an authorised officer of Manchester City Council.
6. No events by an external promoter are to take place at the premises.
7. No ticket sales for an event to take place within 24 hours of the commencement of that event.
8. All ticket sales are to be done in advance and no tickets will be sold on the door.
9. No person who is considered to be drunk, or behaving in a disorderly manner will be allowed to enter.
10. All persons entering the premises, shall be subject to a search by an SIA trained member of staff, in an area monitored by CCTV. There will be a female SIA trained member of staff to undertake searches on female customers.
11. No liquids, food or aerosols are permitted into the premises and will be confiscated during the search.

12. A second soundproofing door creating an airlock system has been added to provide a further barrier for noise. On event days this will be manned by SIA registered doorstaff who will ensure that both doors are not open at the same time.
13. A limit of 10 to be placed on the number of people allowed in the external Smoking Area at any one time, and this will be closely monitored by doorstaff.
14. A Sound Engineer to be on site during events to ensure that sound is set at a level that will not cause nuisance to any residential properties. The Engineer to assess and fix sound levels according to the limiter agreed with Environmental Health before the event begins.
15. Speakers to be located so that all sound is projected within the venue.
16. No noise shall be audible at the nearest residential property situated 130m from the premises.
17. When a ticket is purchased for an event at the premises an e-mail to be sent which contains information regarding the location of the venue, public transport and taxi numbers.
18. A member of staff who is responsible for the external area of the premises and who will regularly patrol to ensure that no customers are congregating outside, or causing any disturbance.
19. The premises to employ a dedicated Street Marshall who will be available to assist customers leaving the premises.
20. Customers to be discouraged from loitering outside the premises and to be requested to leave the area quickly and quietly by doorstaff.
21. Customers to be assisted in obtaining transport whenever necessary.
22. At close of trade the venue and up to 50m either side will be cleared of any litter

Annex 4 – Plans

See attached